

## Realtors Instructions for Sales and Leases

**All interviews and approvals are required before closing date.**

Interviews are done on Wednesdays and Fridays. Call the office to set up appointment 561-498-8300

Interviews must be on the agenda by the Wednesday before 2<sup>nd</sup> Friday of the month.

**Interviews must be completed before approvals**

**There is a 2 year waiting period before renting units.**

Approvals are done every 2<sup>nd</sup> Friday of the month at the Board of Directors meeting.

Estoppels are required before Certificate of Approval can be issued.

There is a Recreational Lease paid quarterly with Condominium fees. Please call the office for Recreational Lease information.

**Contact Juda.Eskew via email to order an estoppel [estoppel@homeownercpa.solutions](mailto:estoppel@homeownercpa.solutions) or call Customer Service 954-577-9848**

Bring these items to the interview:

- Application (can be found on the web page)

- Copy of the Contract

- \$100.00 processing fee

- Identification with picture